

HELP NOTE

STMS Assessment Preparation

Preparation before Assessment Day:

- ✔ Follow company requirements to review the TMP and to ensure it is approved, clear for all phases, and complete.
- ✔ If you are not familiar with the location it is strongly recommended that you complete a site check first.
- ✔ Make sure you have read the Assessment tasks and understand expectations.
- ✔ Undertake preparation practice for any tasks you are not confident with.
- ✔ Discuss the assessment with your Assessor. If you have not heard from them 2 working days before your assessment, call them.
- ✔ Practice all tasks to ensure you are confident doing them.
- ✔ Discuss with your company Mentor.
- ✔ Discuss options with your assessor.

Check list for Assessment Day:

- ☐ Copy of the TMP including TMDs.
- ☐ Copy of company risk assessment.
- ☐ Copy of company vehicle/equipment check (where applicable).
- ☐ Lunch and drink bottle.
- ☐ Yellow STMS Vest and Orange CoPTTM Hi-Vis vest.
- ☐ Safety boots and gloves.
- ☐ Additional on road PPE (as required by your company).
- ☐ Clipboard and pen.

Using our Gear:

- ✔ You will need to bring a vehicle with a tow bar. It will also need to have enough room for your crew that will be helping out.

Bringing your own gear:

- ✔ Check to ensure you have all the equipment reflected in the TMP.
- ✔ If there are any issues, please raise these ASAP with your assessor.
- ✔ Please bring enough radios for your crew and a spare one for your assessor

McAdams can provide additional mentoring and Act as Crew days for those who want or require more practice ahead of their practical assessments. Act as Crew days are free of charge.

For more information or to request additional mentoring, please contact our admin team.